

Camp Fire North Shore Parent Handbook 2018

Waluta, Discovery & Adventure Summer Day Camp

Basic Day: 9:00am - 4:00pm

Pre Camp: 7:00 am - 9:00am

Post Camp: 4:00pm - 5:30pm

Phone: 978-745-7200

Email:

mcole@campfirenorthshore.org

www.campfirenorthshore.org

Executive Director:

Laurie Hamill

Camp Directors:

Ariel Asher, Irene Crighton, Dominick Steadman

Camp Fire North Shore, Inc. must comply with the regulations of the Massachusetts Department of Public Health, and be licensed by the local (Salem, MA) board of health.

Welcome Camp Fire Families!

In this handbook you will find any information you may need throughout the summer to help your child have the best experience at camp! There are a lot of new and exciting things happening this year at Camp Fire. We are thrilled to announce the launch of new partnerships with The Food Project and UMASS Extension this summer! All youth will receive nutrition and gardening education, and Adventure campers will get the opportunity to visit and care for a number of community gardens across the city of Lynn!

The Discovery camp program continues to be enhanced by offering a more structured day filled with team building activities, outdoor skills and a weekly field trip geared towards the campers' interests.

We encourage any feedback, questions or comments you may have concerning the camp program or your child's camp experience.

Feel free to contact us at any time: 978-745-7200.

We are looking forward to another exciting summer here at camp!

Best,

Ariel Asher, Irene Crighton, Dominick Steadman

General Information

What to Bring:

- **Bug Spray & Sunscreen:** Staff members will apply these regularly throughout the day. Please initial or mark your youth's belongings so they can be easily identified and given back to them if lost.
- **Towel and Bathing Suits:** Youth will participate in instructional swim time along with free swim so each child needs to have their own towel.
- **Snack:** All groups have a snack break, please pack extra snack if needed. We do not provide snack during the day.
- **Breakfast/Lunch:** We participate in the Lynn Public School's Summer Food Service program beginning on July 2nd, offering a free breakfast and/or lunch, as well as milk, to all campers and staff aged 21 and under. Please note that breakfast is only available to those enrolled in pre-camp, as it is served between 7:30 a.m. and 8:30 a.m. Please plan to pack your child a lunch if he/she is attending during week 1 or if they prefer a lunch from home. Re-fillable water bottles are encouraged. Campers will have access to water throughout the day, and you may pack other drinks to encourage hydration.
Note: We are NOT a Nut Free camp. Youth with peanut or other allergies have the opportunity to eat in a separate allergy free area.
- **Sneakers:** All youth must have sneakers! No open toed shoes are allowed due to the activities throughout the day.
Note: Sandals can be worn only around the pool if you would like to pack them.
- **Dry Clothes:** children may not be sent to camp in just a bathing suit - it is imperative that each youth have a change of dry clothes.

Summer Camp Contact Information:

Phone: 978-745-7200

Office Email: mcole@campfirenorthshore.org

Camp Directors: [Ariel Asher](#), [Irene Crighton](#), Dominick Steadman

Counselors: You will meet your child's counselors on the first day of camp and will get a chance to chat with them each day at drop off and pick up times. Please keep in mind, your child may have different counselors throughout the summer. This gives your child the opportunity to get to know many different staff members and meet new friends!

Groups: Children will be grouped by age/grade level and activities will be age appropriate. Please call the office if you would like your child to be paired with another camper in a group.

Summer Camp Payment Information:

Payments: Camp Fire North Shore no longer accepts payments in our office. Payments must be made through our online registration system:

<https://www.regpacks.com/campfirenorthshore>.

Billing: Families enrolled in the auto-billing deposit plan will be automatically charged on Mondays, one week prior to the start of each camp session. If there is no saved payment method or your payment information is invalid, then you will be charged a \$10 late fee if your payment is not received by midnight on Wednesday of that week. Please note that your child(ren) will not be admitted to Summer Camp, including Pre Camp, if we have not received payment in full by Friday at noon in the week prior to attendance. Any payments made after Friday at noon will need to be communicated to the Main Office staff when the office opens at 9:00 a.m. Any outstanding payments still due at that time can be made using one of our computers. For those not on an auto-billing plan, please be sure to remit payment at least one week prior to the start of the camp session. Failure to do so may result in a loss of your spot at camp for that particular session.

Vouchers: Families who expect to pay for programming with a voucher are not required to pay registration fees or make any deposit payments. During the registration process you will answer a question about whether or not you have a voucher. If you plan to pay with a voucher, then please answer “yes”, even if you do not have the voucher updated yet. Office staff will reach out to you with further instruction once your daily and/or weekly rates are received from Child Care Circuit and a payment plan has been established. You may find copies of the Change of Provider and Confirmation of Provider forms on our website.

What can you expect from the Camp Fire summer program?

Professional Trained Leaders: Caring adults who are true mentors. Our work with youth is tailored to each individual, guiding them to their best. We are role models and are here to encourage and guide youth to discover their sparks.

Inclusiveness: Camp fire is open to everyone. We embrace the uniqueness of each individual child and family. Our staff's goal is to build lasting relationships with youth and adults of all ages and backgrounds.

Youth Development: We are here to build self-esteem and motivate children to find their voice. Our goal is to help our youth become compassionate towards others and find their natural sense of curiosity leading them to find their spark. We build a strong foundation, preparing youth for the present & future.

Parent Involvement

Parent involvement and open communication is strongly encouraged. Please visit us and talk with us often. The emotional, physical and educational development of your child is very important to us and we look forward to working with you. Camp Fire has a long history of responding to changing needs of children and families. We are dedicated to direct services and advocacy for children.

A. Parent Visits - Camp Fire permits and encourages parents to visit our Summer Camp. You are always welcome.

B. Parent Input - Positive parent input regarding the development of program and philosophy is a very important part of Camp Fire philosophy. At any time you may speak to a staff member about your program ideas.

C. Parent Conferences - Camp Fire will make staff available for individual conferences with parent at the parents' request.

D. Communication with parents - The children who attend our program are picked up by their parents/guardians at the end of the day. It is our philosophy to always have an open and on-going communication with our parents. If staff has an issue to discuss we will do it at that time, in a supportive manner. Parents have an opportunity to discuss their concerns with us at pick up time. If that is not convenient, a time to talk later in person or over the phone will be set up.

E. Concerns or Complaints: If a parent has a specific complaint he or she should contact the Camp Directors directly and immediately.

Field Trips

All Camp Trips: Parents will be notified of any scheduled field trips in advance. The camp occasionally offers rainy day field trips which are usually booked the morning of the inclement weather. A fee of \$7.00 per child will be collected to cover the cost of the bus. Staff will take attendance before the bus leaves the camp property, upon arrival at the field trip location, and again before the group returns to camp. At least one staff member on the trip will be designated as a Health Care Supervisor and is First Aid and CPR certified; a first aid kit will be taken on all field trips. Staff members on the field trip will carry phones to stay in touch with the camp directors throughout the day.

Discovery Field Trips: The Discovery campers will take a weekly field trip, usually on Thursday. There is no additional fee charged to attend these field trips. The fee is already included as part of your weekly tuition fee. Although food may be available for purchase on the trip, we ask that each camper pack a lunch. Campers without a packed lunch can take one of the lunches provided by the camp, and staff will ensure that each camper on the trip has a packed lunch. Staff will take attendance before the bus leaves the camp property, upon arrival at the field trip location, and before the group returns to camp. At least one staff member on the trip will be designated as a Health Care Supervisor and is First Aid and CPR certified; a first aid kit will be taken on all field trips. Staff members on the field trip will carry phones to stay in touch with the camp directors throughout the day.

Adventure Field Trips: The Adventure campers will take two weekly field trips, on Tuesday and Thursday. There is no additional fee charged to attend these field trips. The fee is already included as part of your weekly tuition fee. Although food may be available for purchase on the trip, we ask that each camper pack a lunch. Campers without a packed lunch can take one of the lunches provided by the camp, and staff will ensure that each camper on the trip has a packed lunch. Additionally, Adventure campers will have the opportunity to visit and care for community gardens on Mondays, Wednesdays and Fridays. For any type of field trip, staff will take attendance before the bus leaves the camp property, upon arrival at the field trip location, and before the group returns to camp. At least one staff member on the trip will be designated as a Health Care Supervisor and is First Aid and CPR certified; a first aid kit will be taken on all field trips. Staff members on the field trip will carry phones to stay in touch with the camp directors throughout the day.

Summer Camp Sample Daily Schedule

Arrival: 9:00am	Opening & Announcements
Activity Period 1: 9:15-9:50	Songs & Skits
Activity Period 2: 9:55-10:35	Sports & Teambuilding or Health/Fitness
Activity Period 3: 10:40-11:20	Swimming

Lunch Period: 11:25-12:00 OR 12:00 to 12:35
***Lunch periods vary by group, and lunch is followed by a short free time, then “Tree Time” where staff lead songs and make afternoon announcements. ***

Activity Period 4: 12:55-1:35	Nature
Activity Period 5: 1:40-2:15	World Builders
Activity Period 6: 2:20-2:55	Cooking
Activity Period 7: 3:00-3:35	Arts & Crafts
Dismissal Begins: 3:45	Campers stay with their group until pick up

Notes: This is a *sample* schedule of a typical camp day at Camp Fire. At times, activity periods will include large group activities based on the theme of the week, and other special projects. For example, campers may participate in a carnival, or see a special guest performer. Many activities will be based on weekly themes, and there is a specialist assigned to each activity area. Campers may have the opportunity to swim more than once each day, and the schedule above is designed to show the variety of activities offered at camp. On rainy days, the camp uses a separate rainy day schedule, and campers may take a special field trip. (The Camp Directors will inform parents of special field trips/events).

Camp Fire Summer Camp Staff

All Camp Fire Staff are qualified to work with school age children and have attended Staff Orientation and Training. Staff are encouraged to return to camp each year, and each staff member brings a unique skill set and personality to camp programs. If you have any concerns or feedback about a member of the Camp Fire staff, please speak to the Camp Directors.

All staff regardless of age are subjected to a Criminal Records check through the Commonwealth of Massachusetts Criminal History Systems Board. (CORI) All staff are also subjected to a sex offenders check through the Massachusetts Sex Offender Registry. (SORI) This information is available to parents upon request.

Parents have the right to review Camp Fire's policy on background review, health care, discipline policies and grievance procedures.

All staff are mandated reporters and are required by law to report suspected abuse and neglect to either the Department of Social Services or to the program administrator.

Unrecognized Persons on Camp Property

Camp Fire North Shore identification policies ensure the safety of the camp property. Only parents and guardians, and designated emergency contacts, as well as staff and volunteers who have been cleared to work with children via a state background check will be allowed on the property during operating hours. Staff introduce themselves to and become familiar with parents/guardians and drop-off/pick-up designees in the first days of camp – identification is requested and matched to each child's authorized pick-up list. Many of our staff work in other Camp Fire North Shore programs, which provides additional opportunities for our staff to become more familiar with our campers and their families. Camp staff are located throughout the property and have been trained to notify a Camp Director immediately if an unrecognized person approaches the camp. Camp Directors will request identification. If identification proves no connection to a camper or staff member, then the person will be asked to leave. Refusal will result in a call to the Salem Police Department.

Only persons authorized by a parent or guardian will be allowed to pick up your child. Picture identification is required for all persons picking up children at all times. Occasionally, circumstances arise where a child must be picked up by a friend or relative. It is our policy not to release children to unauthorized persons. If you need someone other than those individuals listed in your child's registration profile to pick your child up, please notify us in writing beforehand.

Conduct of Campers

1. Respect: other campers, counselors, selves, the environment, and camp equipment and buildings
2. Do not hurt or threaten to hurt others
3. Do not tease others, use curse words, or call people names.
4. Only touch someone else's belongings with their permission.
5. Listen to and cooperate with counselors at all times. If a camper feels he or she being treated unfairly, the camper may speak to the Camp Directors about the problem.
6. Electronic devices, money and other valuables should not be brought to camp (without a specific purpose). The camp directors will hold onto these items for the day, and then give them to parents at pick up.
7. Weapons are not allowed at camp, and bringing a weapon to camp is grounds for dismissal.
8. Campers must stay with their group at all times. Running away is a serious safety issue, and is grounds for dismissal. *(Please note that local authorities must be notified if campers leave the property.)*
9. The pool may only be used at designated times. Campers must follow directions from lifeguards, counselors and any staff in the pool area.
10. No throwing sticks and rocks
11. Shoes and socks must be worn at all times, except in the pool area
12. Cell phone use by campers is **strongly** discouraged throughout the camp day. This will help to promote positive youth engagement and provide youth the full campfire summer experience.
13. If campers are not able to behave appropriately at camp they may lose the privilege of attending.

Camp Fire North Shore Behavior Policies:

Positive Behaviors at Camp: Camp Fire is committed to helping our youth realize their potential and to function as caring self-directed individuals, therefore our staff will always respond positively to a camper who exhibits appropriate behavior. Our staff will recognize camper achievements and positive behavior, and will let campers, parents, and their peers know when they do a good job.

Discipline Policy: Camp Fire staff will not use corporal punishment (hitting/striking campers), or deny campers any basic needs such as food or rest as a form of discipline. Camp Fire encourages positive redirection when campers are not behaving, and encourages staff to keep campers busy and engaged, avoiding down time (when bad behavior often occurs). When kids misbehave staff will follow these steps:

1. Warning: the camper will be given a verbal warning, and counselors will explain why their behavior is against the rules, and then will be told "this is your warning".

2. Consequence: the counselor will explain to the camper why their behavior is against the rules, and that that this is the second time so now there is a consequence. Consequences could be: Time out from: free time, an activity they like, sitting on the side of the pool for a few minutes, etc. Time out will be short, and occur near the group to avoid isolation. Time out will allow campers to calm down and then rejoin the group. Counselors will help campers transition back into activities. Other consequences could include picking up litter, writing a letter of apology, or otherwise fixing or amending the situation that has occurred by helping out.

3. Notify Parents: the counselor will explain to the camper why their behavior is disruptive, and that they have had a few chances today to fix the problem, and now it is the third time. Campers will be told that their parents will be notified at pick up. The Camp Directors will also be informed of the behavior, and may help come up with a behavior contract for the camper.

4. Suspension or Dismissal: Campers may be suspended or dismissed at the discretion of the camp directors for recurring or major behavior problems. Often dismissal from camp occurs when a child puts other camper's safety at risk, or behaves in a way that jeopardizes their own safety.

Documentation: If a child is behaving in a way that is unacceptable to the staff or is inflicting harm upon himself or another child, the Camp Director will complete an **incident report** and send it home to the parents. The parents will then read the report, sign it and send it back to the Camp Director. A meeting can then be set up between the Camp Directors, parents, and counselors at the request of parents; otherwise a copy of the report will stay with the campers file for reference. If a child in the program is suspended or terminated, the Camp Fire staff will help the child with their transition out of the camp program in a manner consistent with the child's ability to understand the situation.

Suspension: A child will be suspended from camp for the following reasons:

1. When a child receives two incident reports he/she will be suspended from the camp from one day to one week depending upon the severity of the action in question.
2. Unacceptable parent behavior, including verbal and/or physical abuse towards a staff member by a parent.
3. If a child consistently disrupts the camp day or prevents other campers from having a positive experience (either through bullying/teasing or consistent disruptions).

Termination: Camp Fire hopes each camper will have a positive experience at camp, but at times behavior issues prevent children from staying in Camp Fire programs. A child will be terminated from the program for the following reasons:

1. When a child receives three incident reports, and the staff feels that every attempt to change the child's behavior has been made the child will no longer be allowed to attend camp.
2. If a child was suspended due to the behavior of the parent and the behaviors continue when the child returns to camp, the child will then be terminated from the program.

3. Bringing weapons to the camp property and/or hurting or threatening others may result in immediate termination.
4. If repeated steps to collect tuition are unsuccessful, the child will be terminated. Camp Fire can provide referrals for other services in the area at the request of the parents.

Above steps may be skipped and termination may be immediate if staff feels that a child's behavior presents a significant safety concern to the child, other children in the program and or staff members.

Notes: Each week Camp Fire Staff celebrate camper achievements with awards and recognition. The staff will be happy to let you know how your child is doing at camp, and are very much encouraged to provide positive behavior reports.

Camper Attendance, Arrival and Pick Up 430.211

Registration: All registrations must be completed online. A completed registration & health history form (online at <https://www.regpacks.com/campfirenorthshore>), proof of physical & immunizations, and the weekly session's payment are required to attend camp.

Cancellation Policy: Cancellation of registered week(s) will only be accepted up until 14 days before the week(s) begin OR you will be financially responsible for the full week's payment. The deposits are non-refundable and non-transferable. Cancellation must be made in writing using a camp change form. Refunds on tuition and exemptions to the 14 day rule are made only for medical reasons causing a camper to withdraw. A written notice from your health care provider must be provided. Refunds will only be made in the form of Camp Fire credit. Minor illness such as a sore throat, stomach aches, etc. or changes in a parents plans are not sufficient grounds to warrant refunds or exemptions to the 14 day cancellation rule.

Attendance: If a child who is registered for camp fails to arrive, the Camp Director will call the child's parents to find out if the child will be attending.

General Pick Up/ Pick Up By Others 430.190/430.211

Camp dismissal is between 3:45pm and 4pm. If you need to pick up prior to the regular dismissal time, then you will need to do so by 3:15pm. Otherwise, you may not sign your child out until the regular dismissal time.

Only persons authorized by a parent or guardian will be allowed to pick up your child. Picture identification is required for all persons picking up children at all times. Occasionally, circumstances arise where a child must be picked up by a friend or relative. It is our policy not to release children to unauthorized persons. If you need someone other than those individuals listed on your child's registration to pick up, please notify us in writing beforehand.

Late Pick Up Policy

Pick ups that take place any time after 4pm will be considered late. A late fee will be assessed at the rate of \$10.00 per fifteen minutes. Continuous tardiness could result in termination.

To ensure the safety of every child the staff must follow the procedure listed below. The staff will continuously call until a parent or emergency contact is reached. If someone is reached at any time we will not move on the next step in the procedure:

- 4:15 pm: Phone calls to Guardian (House/Cell Phone/Work)
- 5:00 pm: Phone calls to Emergency Contact listed on registration form
- 5:30 pm: Local Police Department will be notified

Emergency Information 430.210 (b)

Lightning and Inclement Weather Plan:

430.210 (B)

If a storm comes up suddenly, one long air horn blast will signal campers and staff to return to the pavilion and listen for instructions from the Camp Directors. If heavy rain is on-going, rainy day activities will take place indoors. In the event of a sudden storm, campers and staff may be required to stay in the pavilion until a storm passes. There will be no swimming if lightning is present, and campers are not to leave the camp buildings when lightning is present.

Other Severe Weather: tornados, flooding, hurricane guidelines:

In the event of severe weather, camp may be dismissed for the day depending on the circumstances. If a Massachusetts state of emergency for weather is declared, parents will be notified by telephone, and campers will be picked up as early in the day as possible. Any campers remaining at camp will stay with staff indoors in the safest building space available: tornadoes: office basement, flooding: pavilion or office, hurricane: office basement. For any non-weather related State Emergencies, Camp Fire North Shore will follow the state guidelines for safety, and parents will be notified as soon as possible. If Camp Fire experiences a loss of power, cell phones will be used to contact parents. Camp Fire staff will act in the interest of camper safety at all times, and activities will be held indoors if any severe weather occurs during the camp day.

Disaster Plans: 430.210 (B)

In the event of a disaster or state/town emergency (non-weather related), camp may be dismissed for the day depending on the circumstances. Camp Fire North Shore will follow the state guidelines for severe weather safety, and parents will be notified as soon as possible. If Camp Fire experiences a loss of power, cell phones will be used to contact parents. Camp Fire staff will act in the interest of camper safety at all times, and activities will be held indoors if the emergency warrants it during the camp day.

Traffic Control: 430.210. (D)

Cars driven to drop-off and/or pick up campers arrive off of Highland Avenue using the main camp road. **No child** is allowed to walk along the road during camp hours without being accompanied by a staff member.

Cars can turn around at (1) one of the two smaller parking areas by the office, (2) the parking area to the left of the field, or (3) at the end of the road past the field. Traffic will flow up the driveway, parents will park, sign campers in/out, and turn around in one of the three designated areas then drive down the driveway and staying to the right obeying regular traffic laws. Parents are asked to observe a speed limit of 5 MPH.

If necessary, a staff member will be assigned to assist with traffic control in order to assure the safety of all children when cars are in the area (specifically at the beginning and the end of the camp day.)

Health Requirements 430.151

The Camp Fire Summer Camp shall admit a child only if provided with written documentation of required immunizations; a physical exam by licensed medical provider; signed health form that lists allergies, restrictions & any current medication; and lead screening from the camper's PCP. **Please understand that no child can be admitted into the camp without their health and immunization records. We do apologize for any inconvenience this may cause but it is against policy for a child to attend the program without these records.**

Health and Safety at Camp: The health and safety of each camper is our number one priority at Camp Fire. We partner with a local pediatrician to ensure our health policy is up to date and well planned. Please talk to the camp directors about any health and safety concerns you may have while your child attends camp.

Camp Fire Summer Camp programs are licensed by the Salem Board of Health.

IMMUNIZATION REQUIREMENTS

Massachusetts Department of Public Health
Division of Communicable and Venereal Diseases
600 Washington Street, Room 606, Boston, MA 02111

Massachusetts Immunization Requirements for Camper and Staff Members

Written documentation of immunization or alternative proof of immunity shall be required for all campers and staff at recreational camps for children as follows:

- (1) **Measles, Mumps and Rubella (MMR) Vaccine:** **Two** doses of MMR vaccine(s), administered at or after 12 months of age, are required, or there must be laboratory evidence of immunity. The doses of vaccine must be given at least one month apart.
- (2) **Polio vaccine:** At least **three** doses of either trivalent oral polio vaccine (OPV) or enhanced potency inactivated polio vaccine (e-IPV) are required. If a mixed schedule of polio vaccine is given (IVP and OPV), a total of **four** doses are required.
- (3) **Diphtheria and Tetanus Toxoids and Pertussis Vaccine:** At least **four** doses of DTaP/DTP/DT or **three** doses of Td are required. If campers need more doses to meet this requirement, only Td may be used. A booster dose of tetanus/diphtheria, adult type toxoid (Td) is required if the camper is entering grades 7 through 10 or is 12 to 15 years of age and more than five years have elapsed since last dose.
- (4) **Hepatitis B:** For all children born on or after January 1, 1992, three doses of Hepatitis B vaccine are required. Laboratory evidence of immunity is acceptable.

No person known to be suffering from tuberculosis in a communicable form, or having evidence of symptoms thereof, shall be allowed to work or attend a recreational camp for children in any capacity which might bring him into contact with any camper at such camp.

Health Care Supervisor: The Camp Fire North Shore Summer Camp Health Care Supervisors are the Camp Directors and two senior Specialists, all are at least 21 years of age and CPR & First AID certified, and are present at camp at all times. The Health Care Supervisors oversee all aspects of camper and staff health, including the administration of medication.

Medication Storage and Administration: *All drugs (prescription or over the counter) on camp property will be given to the Health Care Supervisor and stored at the first aid office under lock and key.* Prescription or non-prescription medication including sunscreen and insect repellent will be administered to a child only with written parental authorization which indicates the medication is for the specified child. All medication will be kept labeled in its original container with the child's name, the name of the drug, date of filling, the pharmacy name and address, the filling pharmacist's initials, the serial number of the prescription, the name of the prescribing practitioner, and if tablets or capsules, the number in the container and the directions for its administration and storage. All over the counter medications for campers will be kept in the original containers containing the original label, which shall include the directions for use.

Permission to Administer Medication: Camp Fire requires parents to sign a permission form allowing the Health Care Supervisors to administer medication. Parents provide the name of the medication(s) and specific instructions. Parents are encouraged to speak to the camp directors with any medication questions or concerns, and should do so prior to the child's first day of camp. Please note that all Health Care Supervisors have received oral, topical, epi-pen and inhaler administration training directly from our Health Care Consultant.

Child(ren) enrolled in our Summer Camp who need medication during camp hours must have a Medication Administration Form on file. This includes epi-pens and inhalers. We are not able to keep epi-pens and inhalers on the summer camp property unless we have this form on file. The completed form can be uploaded to your chil(ren)'s Regpack account. You can access the form here: <http://www.campfirenorthshore.org/important-forms.cfm>.

Mildly Ill Children: A cot will available in a quiet supervised area in the First Aid Room. On recognition of symptoms of an illness, the Camp Director and/or the health care consultant will notify parents regarding the child's illness then discuss the situation and work out a solution. The parent may choose: 1. To come as soon as possible and pick up the camper or 2. To have the child picked up by another person. or 3. Allow the child to rest and call back within the hour to recheck the condition of the child. All appropriate hygiene will be followed, and the child will be provided with food, drinks, toys and supervision during this time.

Emergency Health Care Procedures

1. If your child has an accident and must be taken to the hospital, the camp staff and camper will proceed by ambulance to the hospital. Camp Fire notifies parent(s) of the emergency and agree on a course of action with the parent as quickly as possible. If the parent cannot be reached, staff will notify the parent's emergency contact person in the child's record and call the physician shown on child's medical record. Camp Fire staff will stay with the child until a parent or guardian arrives to take charge. Campers will be transported by ambulance to Salem Hospital (North Shore Medical Center) on Highland Ave.

2. If the child needs medical treatment but can wait for the parent's arrival, the parent will meet the child at the camp and seek treatment him/herself. A cot will be available in a quiet, supervised area until parents arrive.

It is our policy to call a parent and request that a child be taken home from the camp in the following circumstances:

1. The child has an accident and is not recovering to the satisfaction of the Camp Director.
2. The child is vomiting or has serious diarrhea, high fever, impetigo, conjunctivitis, strep throat, T.B., ringworm, parasites, head lice, scabies, chicken pox, etc. and is not taking antibiotic and being treated.
3. The child's behavior poses a threat to their own safety or the safety of others.

Emergency Contact Information: It is essential that you provide the camp with a number where you can be reached if there is an emergency at camp. In addition, an alternate number is needed for someone who is willing to accept emergency responsibility for your child in the event that you cannot be reached. The camp expects that if you are called in an emergency, you will come as soon as possible. Please notify the camp of any changes in emergency contact numbers so camper information is up to date.

If you have any questions, please let us know!

Phone

978-745-7200

Email – Main Office

mcole@campfirenorthshore.org

Email – Camp Directors

aasher@campfirenorthshore.org

isaranteas@campfirenorthshore.org

Payments

All payments must be made online via our Registration & Payment System,
Regpack: <https://www.regpacks.com/campfirenorthshore>

Camp Fire North Shore shall not discriminate in providing service to children and their families on the basis of race, religion, cultural heritage, political beliefs, national origin, disability, income, marital status, or sexual orientation.